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| **S/no** | **Error Scenarios** | **Suggested way of Handling** | **Current Handling** |
|  | Mail can be sent without subject, but subject must be compulsory while sending any mail | Make the subject field as compulsory for every mail | Warning pop up is shown for entering subject when any mail is to be sent |
|  | Facility to edit the Delivered mails even if they are delivered to user | Show the edit option for delivered mails in Sent box | No edit option is shown right now for delivered mails anywhere in outlook |
|  | Event can be created without event title, but event title must be compulsory while sharing any event with invitees | Make the event title field as compulsory for every event creation | Warning pop up is shown for entering event title when any mail is ready for creation |
|  | Duplicate contacts can be created which must not be allowed | Check that the new contact already exists in the saved contact list whenever they are created and ready for save in contact list | No error message or warning pop up when the new contact with the same name and details is created |
|  | Message delivered or message read stamp should be there in the sent mails folder | There should be small stamp at the ending of the mail that message is delivered or either read | There is no such stamp there in the mobile web base outlook |
|  | While creating new contact it is been created just by inputting first name or last name  Contact is getting saved | There should be warning for that a contact must be save while either taking at least name +email address  **Email field box or either mobile phone no should be made mandatory** | Contact is getting saved without giving any warning |
|  | Created contact cannot be deleted | There must be an option to delete the created contact either by pressing on to the contact or getting inside the contact and deleting it which will help the user to delete wrongly created contacts | There is no option to delete the contact |
|  | While creating Contact and adding name in **title field box** is accepting any value (Number , Special Character) | There should be warning that title accepts only (Mr./Miss.) character | Contact is getting saved |
|  | Contact is getting created just by entering **title** | There should be warning to mandatory **filed first name either with email or mobile number** field box should be made mandatory to be filled while saving the contact if anyone | Contact is getting saved just by entering field in the title field box |
|  | While creating contact the entering email proper warning is not coming  If user try to use email address in numeric form**(**[**123@123.00**](mailto:123@123.00)**)** this is getting accepted by the field | There should be warning to detect improper syntax for email address provided adding any email address must follow (min 6 to max 30-character username) | The contact is getting created and saved without any warning |
|  | While creating contact **without entering** any field contact can be created | There should be warning if user do not provide any detail and trying to save the contact user must enter mandatory fields such as **Name ,Email ,Phone Number** at least before saving the contact | The contact is getting saved even though the user do not provide any detail while creating contact |
|  | Contact is getting created just by giving an **email address** or either **mobile number** | There should be error warning for that, and the scenario should be like **first name +email address** or **last name +email address** , and **first name+ mobile number, last name + mobile number** with either of the pair should be made mandatory to enter before creating contact | There is no error warning for contact getting created just by taking email address or either mobile number |
|  | Contact getting created with inputting (alphabetical or special character) in Mobile Phone field box | There should be warning prompt that mobile no accepts only numerical value  (use :123456) | No error message or warning pop up for *entering alphabets, special character in the mobile phone field box*  Contact is getting saved without any error |
|  | In the **name** field box while creating contact the name field box is accepting numeric values and special characters | There should be warning that the name field must accept only alphabets and no special characters and numeric value | Contact is getting saved |
|  | In the mobile phone number, home phone number field beside must be country code should be present | User should be given option to select country code while adding phone numbers which make them easier to search and save their contacts it gives flexibility to users | Contact is getting saved as do not having tabs for country code |
|  | Contact getting created with inputting (alphabetical or special character) in Home ,business ,another Fax field box | There should be warning prompt that fax no accepts only numerical value  (use :123456) | Contact getting created |
|  | In the home fax number, beside must be country code should be present | User should be given option to select country code while adding their fax no which make them easier to search and save their contacts it gives flexibility to users | Contacts getting created |
|  | In the pager field box, it is accepting any random alphabet and numeric value | There should be warning message as pager always follows  **(10-digit-number)@(serviceprovider.com)** so there must be a warning for that | Contact is getting saved |
|  | In radio phone no field box the field box is accepting alphabet and special character | There should be warning while entering any alphabets and special character as radio phone number accepts frequency range(87.0 to 108.0) ranges | Contact is getting saved |
|  | While creating contact in the company name it accepting any value like( numeric, special character) | There should be a warning if any numeric or special input enters in the field box of company , as for the company there must be always some alphabets or words used to properly describe the company | Contact is getting saved without warning |
|  | In Job title field box, its accepting special character with numeric without using alphabetical character the contact is getting saved without throwing any warning | There should be warning whenever user enters numeric with special character only alphabet should be accepted for Job title (Ex Associate Consultant, Consultant) | Contact is getting saved without warning |
|  | Contact is getting to save while taking only company name | There must be warning before saving the contact that mandatory fields like **name , email, mobile no** must be entered if any user trying to save contact just by entering company name | Contact is getting saved without giving any warning and apparently saving the contact |
|  | In the business ,home , office address while entering only numerical values is taking as address | There must be proper warning with some standard address suggestion must be provided to make it user friendly | Contact is getting saved without giving any proper warning or error |
|  | In the address field postal codes is taking any value (alphabets, special characters) | There must be proper warning that the postal code contains 8-digit numeric value and will not accept any special or alphabet character | Contact is getting saved with giving any warning and accepting any postal code |
|  | While creating contact just providing the business address contact contact is getting created without taking information of mandatory fields such as **First Name, Last Name, Ph No, email address** | There must be some proper warning if user wants to save a contact with **business address** user must enter mandatory fields such as **Name ,Email ,Phone Number** at least before saving the contact | Contact is getting saved without giving proper warning |
|  | While creating contact just giving the birthday date the contact is getting saved without taking information of mandatory fields such as First Name, Last Name, Ph No, email address | There must be some proper warning if user wants to save a contact with **birthday** user must enter mandatory fields such as **Name ,Email ,Phone Number** at least before saving the contact | Contact is getting saved without giving proper warning |
|  | In the birthday field there is field to add personal web page in that it is taking any value (special character, numeric) as which is not correct format of any web page address | There must be warning that web page address syntax is wrong user must follow proper (https://) syntax while adding any webpage | Contact is getting saved without giving proper warning |
|  | While creating contact just writing in the **Notes** text filed and saving the contact is getting saved without taking information of mandatory fields such as First Name, Last Name, Ph No, email address | There must be some proper warning if user wants to save a contact with **writing notes**  user must enter mandatory fields such as **Name ,Email ,Phone Number** at least before saving the contact | Contact is getting saved without giving proper warning |
|  | While creating event user can create event of past date | There should be warning or either date before today should made disable | Event is getting created of past date |
|  | While creating event user can create event with using special characters or numeric value without providing proper title | There should be proper standard be there which must be followed while creating any event some word must be there before using numeric and special character | Event getting created without any warning |
|  | While creating event timing of event starts from 15 min duration or in it multiplier | User should be given flexibility to create event in their own will not on 15 min or in its multiplier | Event is getting created only by time interval of 15 or its multiplier |
|  | User can only create event till 1 day 4h if try to create more than that it’s not allowing | User should be given flexibility to create event according to their own wish as any event depend person to person | Event is not extending 1-day 4hr duration |
|  | While creating event adding location field, the filed is taking any value apart from map address | It must throw warning that given address is not found if that location not found , or must be give an option to mark in the map if the location is missing with small map opening in the side | In event address field any value it is accepting although those value are not mapped with the suggested map |
|  | In the event creating field there is option to fill the description | It must accept some minimum 20-word description while creating the event other there must be warning message to add the description | Event is getting created even though the description is not filled |
|  | Event can be created without attending any attendees | There should be warning message if no attendees are added while creating any event | Event getting created without adding any attendees |
|  | In event creating field there is reminder start from 1 week max instead of that if user can able to have reminder 2 days ,3 days | Instead of 1 week before reminder there is daily reminder for the event should be there | In reminder tab 3 days ,2 days options are missing |
|  | In event creating field there are category tabs user can select any amount of category | While creating any event and selecting its category user must select one category if user selects more than one category it should throw warning to select any one of the given categories | In category option all the category can be checked in one go and event is created without proper warning |
|  | Event is getting created without accepting any information regarding title, description ,attendees | There should be proper warning that there must be some mandatory field must be filled such as event title, event description, event attendees before creating any events | Event is getting created without any warning |